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Campbelltown Meals on Wheels Management Committee Meeting Agenda

Wednesday 10.04.2019

1. Establish Quorum

2. Apologies

3. Acceptance of Previous Meeting Minutes

4. Business Arising from Last Meeting

- Special Strategic Planning Meeting
- FACS project
- Nutrition Care/Dental Care
- UNSW Partnership
- Bad Debts
- New Client Intake Promotions
- Staff Appraisal Review
- Constitution Review
- HR Impact Approved Training Feedback (Lyn)
- Policy and Procedures Section 2 (Return)

5. General Business

6. Treasurer & Financial Reporting

- As per Financial Report

7. Coordinators Report

- As per Coordinators Report

8. Correspondence

- NSW Meals on Wheels – News for Services (March, April)
- Amended NSW Meals on Wheels Strategic Plan

9. WH & S

10. Marketing & Promotions

11. Policy & Procedures

- Policy Section 3 – Information Management System

12. Equipment Management

Next Business Date: **12.06.2019 at 10:00am**

